

FORMAT FOR ZONAL REPORTING

1. Details of PSE/OA in zone

Sl. No.	Name of PSE/OA	Total No of Executives	Declared Strength of OA	Health of PSE(T.O/Profit or Loss),employ cost as well as cost to company, Growth Plan etc*	Whether 2007 Pay revision done	Whether PRP is implemented	Whether pension/Retirement benefits are implemented	Any issues pending with the management	Whether NCOA dues are paid If not what is pending
1									
2									
3									
4									
5									
6									
7									
8									
9									

* Separate sheet may be attached.

2. Details of office bearers of Zone and OA

ZONE	President	Name, Unit OA, Email Address &Phone Nos.
	Gen.Secretary	Copy
	Treasurer	...
OA1	President	...
	Gen.Secretary	...
	Treasurer	...
OA3....	Continue

3. No. of Zonal meetings held during the last one year and major decisions taken.

4. What is your expectation from NCOA Central committee?

5. What is your thought about NCOA, whether it should continue or terminate.

6. What is your contribution to NCOA for the last 12 months (Fund as well as other contributions?)

7. Are you ready to host NEC/NGC in your zone?

8. Your suggestions for improvement in the running of NCOA

9. Issues related to wages or any other item you wish to highlight in NGC (Based on the requests from OAs)

10. Any other points Zones wishes to add.

Signature

Zonal Secretary

